



## NEW IN 2024 – REGISTERING FOR CAMP

DCC is using NEW software for registrations beginning in 2024.

It is a different look, but most of how you register for camp is the same. You will, however, need to create a new account.

To begin, click on “Register for Camp”. This will take you to the beginning of the application where you will create your account, add campers, camps, make payments and complete any online fillable camp forms.

**\*Please Note – FAMILY CAMPS – The person who creates the account will also have to add their information as a camper to be counted. Also, the Adult Medical Form is now part of your registration, so you won’t have to fill out a separate form. When you add an adult camper to your family you will need to click on the School Age drop down, scroll to the bottom and choose adult.\***

### **PAYMENTS & DISCOUNTS:**

Like before, a \$150 down-payment is required to receive the \$25 Early Bird discount. If you are paying by check, the discount will show once we receive your check. Sibling discounts and referral discounts will be added by our admin staff. You will receive an updated statement once this is complete. If you are a **FIRST TIME CAMPER**, be sure to click yes and then add the discount code FTC in the next box. This will generate your discount.

**If you are making a payment less than the amount due for more than 1 camper, you will need to make a payment for each camper separately. You can change the amount due in the payment window, but you will need to process that payment before going to the next camper. If you don’t it will return to the full amount.**

To do so, when you are at the CHECKOUT, go to the top of the page and click on Home located at the top left of the page. This will bring you to your DASHBOARD.

Under CAMPER PROFILE, click on Make a Payment next to the camper’s name.

Then choose either CREDIT CARD OR E-CHECK. Put in your credit card information and then change the amount due to the amount you want to pay. Then click process payment (with or without protection).

**\*Payment Protection is optional. If you want it, you will need to “opt in” before making your payment.**

**Return to HOME and repeat for each additional camper.**

CONFIRMATION EMAIL:

You will receive a confirmation email once you complete your registration.

Included in this email will be links to download your **Physician's Medical Form** (Youth Camps Only), your **Director Letter & Packing List**, and the **DSS Assistance Form** (Day Campers Only).

There will also be a link to the **Children's Camps in NYS**, a publication put out by the NYS Health Dept. This is FYI only and does is not a form to be filled out for camp.

**If you have questions or need assistance, please call Anne in our business office, Mon – Fri from 8 am – 4 pm @ 716-366-1900.\***