

## NEW IN 2024 – REGISTERING FOR CAMP

DCC is using NEW software for registrations beginning in 2024.

It is a different look, but most of how you register for camp is the same. You will, however, need to create a new account.

To begin, click on the "Register for Camp" button. This will take you to the beginning of the application where you will create your account, add campers, camps, make payments and complete any online fillable camp forms.

Be patient. It sometimes takes a minute for the next page to update and load, especially if you are adding multiple camps, but it will load.

**\*Please Note – FAMILY CAMPS – The person who creates the account is the "Account Contact" and will also have to add their information as a camper to be counted. Also, the Adult Medical Form is now part of your registration, so you won't have to fill out a separate form. When you add an adult camper to your family you will need to click on the Grade drop down, scroll to the bottom and choose Adult \***

### PAYMENTS & DISCOUNTS:

Like before, a **\$150 down-payment is required** to receive the \$25 Early Bird discount. Sibling discounts and referral discounts will be added by our admin staff. You will receive an updated statement once this is complete.

### CONFIRMATION EMAIL:

You will receive a confirmation email once you complete your registration. Included in this email will be links to download your **Physician's Medical Form** (Youth Camps Only), your **Director Letter & Packing List**, and the **DSS Assistance Form** (Day Campers Only).

### ADDING A CAMP AFTER YOUR INITIAL REGISTRATION:

On your DASHBOARD, scroll to "Camper Profile" and click on "Add Camps/Events" next to the camper you are adding a camp for. Choose your camp and follow prompts.

### CHECKOUT:

Payment protection is optional. You can remove it by selecting **view/edit/remove plan** next to your family total before adding your credit card information. Even though your total says Due now, you can change the amount you are paying, that is just your total. You can change the amount you pay in the checkout box or you can select **"Skip this step"** if you are planning to pay by check.

**If you have questions or need assistance, please call Anne in our business office, Mon – Fri from 8 am – 4 pm @ 716-366-1900.\***